

SILVER BROOK TOWNSHIP
BOARD OF AUDIT MEETING MINUTES
Tuesday, February 20, 2018, 7:00 PM

Attendance: Duane Laveau, Brian Johnson, Steve Conley, Deborah Nyberg and Alieca Johnson.

A random selection of original claims and receipts were compared to the clerk and treasurer's receipt and disbursement registers. An overstatement in the investment balance was noted and the meeting was recessed until Tuesday, February 27, 2018, at 7:00 PM.

The meeting reconvened and balances in the investment accounting module were now accurately reflecting fund totals. A copy of the Cash Control Statement showing the bank balance on 12/31/17 was compared to the actual bank statement and all numbers matched. A copy of the clerk's Schedule 1 is attached.

The 2019 levy was discussed. Motion by Johnson; seconded by Laveau to propose at the Annual Town Meeting that the 2019 levy be as follows:

| | |
|---------------------|--------------|
| General: | \$25,000 |
| Road & Bridge: | 60,000 |
| Emergency Services: | 10,000 |
| Health & Rec: | <u>1,000</u> |

PROPOSED 2019 LEVY: \$96,000 Motion carried.

The Cemetery Fund ended 2017 with a balance of \$90. No allocation will be needed.

New tables and chairs for the town hall were briefly discussed.

Motion by Laveau; seconded by Conley to adjourn the meeting at 7:25 PM. Motion carried.

Respectfully submitted,

Alieca Johnson, Clerk (date)

Duane Laveau, Chairman (date)